

# AFTERCARE



Aftercare represents your child's home in the afternoons.

There are a number of points relating to the smooth running of Aftercare that we would like to remind parents about.

1. Fees Structure:

- 1.1 Monthly fees are to be paid in advance. First payment on the 1<sup>st</sup> day of school in January and the last payment on the 1<sup>st</sup> of November of each year.
- 1.2 No learner will be allowed to attend Aftercare if the fees are not paid in advance.

2. Mission:

- 2.1 To provide safe supervision and stimulating care for learners whose parents work full day.
- 2.2 To offer a structured programme.
- 2.3 To make provision for study, relaxation and play.

3. Policy:

- 3.1 Only learners who enrolled at Elmar College may attend the Aftercare.
- 3.2 Enrolment forms must be completed in detail.
- 3.3 The learners have to adhere to the School's Code of Conduct.
- 3.4 Poor behaviour will be dealt with according to our Disciplinary Procedure.
- 3.5 Learners have to play in designated areas and are not allowed inside the school building without supervision.
- 3.6 **Please submit one month written notice should your child no longer require Aftercare.**

4. Staff:

Mrs. Ras  
Ms. Van Loo

5. Aftercare Times:

Monday – Friday: 13:00 - 17:00

6. Study Time:

- 6.1 Study Time starts at 14:00.
- 6.2 All Grade RR – 11 learners will receive assistance with homework.



## **ELMAR COLLEGE**

### **YEAR 2026**

#### **AFTERCARE FEES**

|                   |   |      |
|-------------------|---|------|
| 01 January 2026   | - | R820 |
| 01 February 2026  | - | R820 |
| 01 March 2026     | - | R820 |
| 01 April 2026     | - | R820 |
| 01 May 2026       | - | R820 |
| 01 June 2026      | - | R820 |
| 01 July 2026      | - | R820 |
| 01 August 2026    | - | R820 |
| 01 September 2026 | - | R820 |
| 01 October 2026   | - | R820 |
| 01 November 2026  | - | R820 |

Penalty fee will be levied for children collected after 17:00 – R100

And 10 minutes thereafter R150. **PAYABLE IMMEDIATELY**





# ELMAR COLLEGE

GDE Reg No: 232679

PostNet Suite # 52

Private Bag x06

Quagga 0058

Tel no: [012] 327-2464/5

Fax no: [012] 327-6441

Date: \_\_\_\_\_

Dear Aftercare Parent,

Student Name & Surname: \_\_\_\_\_ Grade: \_\_\_\_\_

Please provide us with 3 authorized persons to collect your child from aftercare, if a person is not on the authorized list, no child will be allowed to accompany that person. In case you send someone not on the authorized list a letter from parent will be needed.

| Name & Surname | ID Number | Cellphone Number |
|----------------|-----------|------------------|
|                |           |                  |
|                |           |                  |
|                |           |                  |

Please sign this letter and send back to school.

Regards

\_\_\_\_\_  
Mrs K Ras  
Aftercare: Grade RR – 3

\_\_\_\_\_  
Ms M Van Loo  
Aftercare: Grade: 4 - 11